

AGENDA

FOR A REGULAR MEETING ON MONDAY, NOVEMBER 6, 2006
Of THE BOARD OF COUNTY COMMISSIONERS Of CLEVELAND COUNTY
ROOM 200 OF THE COUNTY OFFICE BUILDING 9:00 A. M.
201 SOUTH JONES, NORMAN, OKLAHOMA, 73069

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve the minutes of the Regular Meeting of October 30, 2006.
- E. Bid Openings: State Law requires bids be opened in an opening meeting of the Board of County Commissioners.
 - 1. Accept, Award, and/or Reject County Bid #HWY-1306 – One-Year (1) Non-Encumbered Contract to provide Materials and Installation of Asphaltic Concrete Base and Surface Coarse (Hot Mix/Hot Laid Asphalt). The bid term will be from November 12, 2006, thru November 11, 2007.
- F. Old Business:
 - 1. Award and/or Reject County Bid #HD-1305 – Janitorial Service Contract for the Cleveland County Health Department located at 250 12th Avenue N. E. Norman, Oklahoma. The bid term will be for one-year (1) with the option to renew up to two (2) more consecutive years.
- G. New Business:
 - 1. Discussion, Consideration, and/or Action on the Jail Report from Neil Vickers.
 - 2. Discussion, Consideration, and/or Action to Approve to approve the modification to FY2007 Renewal Contract between the Board of County Commissioners and Office of Juvenile Affairs, Department of Financial Services – Regional Secure Detention – for the operation, maintenance and repair of a detention facility located at 1650 W. Tecumseh Road #100, Norman, Oklahoma, 73069, at the rate of \$109.45 per day per bed based on the facility's licensed capacity of 26 secure detention beds. Effective November 1, or the date of execution. Total contract \$1,025,728.60 for the cost of operations and services during the term of Contract.

3. Discussion, Consideration, and/or Action to Approve the Lease Agreement between the Board of County Commissioners and Oklahoma Department of Human Services – Debbie Holt, Property Management - for property located at 201 S. Jones, Norman, Oklahoma (District Attorney’s Child Support Office). Lease is from September 26, 2006, thru June 30, 2007. Total amount of lease is \$22,305.91.
4. Discussion, Consideration, and/or Action to Approve the Resolution that will serve to memorialize an agreement between the Board of Commissioners of Cleveland County, Oklahoma, and Cleveland County Youth and Family Services, Inc., for Board of Commissioners of Cleveland County, Oklahoma, to provide aid, support and funding to Cleveland County Youth and Family Services, Inc., in the amount of \$210,000.00 for the fiscal year 2006-2007.
5. Discussion, Consideration, and/or Action to Approve the Renewal Copier Maintenance Agreement between the Cleveland County Election Board and Sooner Copy Machines for a Sharp AR-C260 copier. Monthly cost per copy is \$.015 for black and white copies and \$.08 per copy for color copies. Parts, Drums, Toner and Labor are included in this agreement. Agreement is from October 6, 2006, thru October 5, 2007.
6. Discussion, Consideration, and/or Action to Approve the Copier Maintenance Agreement between the Cleveland County Clerk and Sooner Copy Machines for a Sharp AR-M355 copier. Monthly cost is \$.0085 per copy. Parts, Drums, Toner and Labor are included in this agreement. Agreement is from November 6, 2006, thru June 30, 2007.
7. Discussion, Consideration, and/or Action to Approve the Maintenance Agreement between the Cleveland County Treasurer and Summit Mailing and Shipping Systems, Inc., for a Neopost Autofeed Digital Mail Machine Model NIJ65 ID#WB998 and a Neopost five (5) pound Postal Scale Model #N37IJ ID#WB999 to be billed quarterly at \$150.00 per quarter beginning October 1, 2006, thru October 1, 2007.
8. Discussion, Consideration, and/or Action to Approve the Maintenance Agreement between the Cleveland County Treasurer and Sooner Copy Machines for seven (7) Sharp AR-M455N Printers with a per copy charge of \$.008. Seven (7) MX4501N Printers with a per copy charge of \$.0075 for black and white and \$.075 for color. One (1) Sharp AR-P450 Printer with a per copy charge of \$.0075 for black and white and \$.075 for color. One (1) Sharp AR-BC260 Printer with a per copy charge of \$.0095 for black and white and \$.08 for color. Contract is from November 2, 2006, thru November 1, 2007.
9. Discussion, Consideration, and/or Action to Approve the Appointment of Billy Wartchow as Receiving Officer for all Free Fair and Fair Board Accounts.

10. Discussion, Consideration, and/or Action to Approve the Claim Form and Invoice for Bridge Inspections on 1 Bridge in District #2 and 2 Bridges in District #3.

11. Discussion, Consideration, and/or Action to Approve the following Resolutions Disposing of Equipment:

- a. F201.71 Typewriter
- b. F202.44 Calculator
- c. F213.3 Blueline Machine
- d. F213.9 Printer
- e. F213.17 Printer
- g. F222.8 Monitor
- h. F222.9 Monitor
- i. F222.11 Computer & Modem
- j. F222.12 Computer
- k. F222.15 Monitor
- l. F222.21 Computer
- m. F222.48 Monitor
- n. F222.49 Monitor
- o. F222.57 Monitor
- p. F222.58 Computer
- q. F222.68 Computer

(The above items are from the County Clerk’s Office and are surplus.)

12. Approve the October, 2006, monthly reports of the following:

- a. Saundra DeSelms, County Treasurer
- b. Dorinda Harvey, County Clerk

13. Discussion, Consideration, and/or Action to Approve Resolution Determining Maximum Monthly Highway Expenditures as follows:

T1A	\$ 55,867.31
T1C	3,464.74
T2A	1,608,584.82
T2B	29,339.87
<u>T3</u>	<u>942,454.67</u>
Total Unrestricted	\$ 2,639,711.41

14. Approve the October, 2006, following Cash Fund Appropriations.

- a. District Attorney’s Incarceration Cost \$ 421.70
- b. Sheriff’s Service Fee Fund 36,652.36
- c. Sheriff’s Commissary Fee Fund 5,104.79
- d. Sheriff’s Federal Share Revenue 989.56

e. Sheriff's Jail Fund	2,780.80
f. Sheriff's Revolving Fee Fund	15,330.00
g. Treasurer's Certification Fee Fund	6,160.00
h. County Clerk's Lien Fee	13,294.04
i. County Clerk's Preservation Fee Fund	23,700.00
j. Assessor's Revolving	1,397.50
k. Court Clerk's Revolving Fund	9,095.39
l. Highway Unrestricted Fund	348,354.00
m. Fair Board Fund	8,244.00
n. Bridge Capital Improvement Fund	389.01
o. Drug Court Revolving Fund	235.20
p. S.T.O.P. Violence Against Women Grant	1,217.04
q. Local Emergency Planning Committee Fund	534.00

15. Approve the Lapsed Cash Fund Appropriations as follows:

a. Sheriff's Service Fee Fund	\$ 14,949.25
b. Sheriff's Commissary Fund	1,272.47
c. Sheriff's Jail Fund	150.89
d. Sheriff's Revolving Fund	15,135.70
e. Treasurer's Certification Fee Fund	57,691.04
f. County Clerk's Lien Fee Fund	190.00
g. County Clerk's Preservation Fee Fund	515,400.52
h. Highway Unrestricted Fund	531,404.88
i. Fair Board Fund	3,441.09
j. Bridge Capital Improvement Fund	25,397.50
k. S.T.O.P. Violence Against Women Fund	435.79

16. Approve the following Blanket Purchase Orders:

a. General Fund		
07-2606 – SM2	Concentra Medical Ctr.	\$ 300.00
07-2644 – B1C	U.S. Extradition Service	5,000.00
07-2645 – B2A	UniFirst	200.00
b. Highway Unrestricted		
07-2530 – T2A	Datatel, Inc.	700.00
07-2533 – T2A	Lawson Products	2,500.00
07-2537 – T2A	Top of the Line Filters & Spec.	1,000.00
07-2616 – T2A	C. L. Boyd	1,000.00
07-2633 – T2A	Jim Johnson Oil	2,000.00

c. Sheriff's Service Fee Fund		
07-2640 – CFB2	Quality Plumbing & Heating	7,725.00
07-2646 – CFB2	FleetCor Technologies	12,000.00

d. Fair Board Fund		
07-2607 – FF2	Copelin's Office Ctr.	500.00
07-2608 – FF2	Page Plus	100.00
07-2652 – FF2	UniFirst	450.00

17. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

07-0255 – SM2	06-0326 – SM2
07-0389 – B2A	06-0335 – SM2
07-0390 – B2A	06-2539 – SM2
07-0439 – B2A	
07-0463 – SP1C	06-3709 – T2A
07-0495 – SM2	
07-0687 – B2B	07-0037 – T2A
07-0908 – B2B	07-0200 – T2A
07-1200 – B2B	07-0210 – T2A
07-1416 – B2B	07-1448 – T2A
07-1741 – CFBRE2	
07-1876 – CFBRE2	07-0284 – MD2

18. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY06/07</u>	
a. General Fund	\$ 75,123.96
b. Highway Fund	200,299.63
c. Health Fund	11,187.22
d. Sheriff's Service Fee Fund	6,840.58
e. Sheriff's Commissary Fund	1,184.85
f. Sheriff's Revolving Fund	7,960.53
g. Sheriff's Federal Share Rev. Fund	3,862.25
h. Sheriff's Criminal Alien Fund	323.00
i. County Clerk's Preservation Fund	2,459.92
j. Fair Board Fund	1,759.00

FY05/06

a. General Fund	60,566.27
b. Highway Fund	40,188.60
c. Sheriff's Revolving Fund	539.12

H. Miscellaneous Discussion.

I. Adjourn.

Date posted: November 2, 2006

County Clerk